Annex No. 1 to Regulations for

the Mat-Conf PW competition

Place, date

Scientific Council

POB Materials Technologies

**Application for a grant for conference funding for years 2024-2025**

1. Data of the head of the grant (first name, surname, title/degree, position, place of employment, represented scientific discipline in which the applicant is included in the N number)
2. Members of the implementing team (first name, surname, title/degree, position, place of employment, represented scientific discipline)
3. Name of the conference: (in Polish and English)
4. Information about the planned conference (up to three pages):
   1. Substantive justification (objective, need for implementation, compliance with the WUT Strategy, and the areas of activity of the POB Materials Technologies)
   2. The impact of the conference (local, Polish, international)
   3. Target group (university students, secondary school students, others)
   4. Planned actions
   5. Anticipated outcomes of the grant implementation (which will be a measurable, documented outcome of the held conference, e.g.: number of institutions participating in the conference, number of publications, and other outcomes identified by the head)
5. The date and timetable for the realisation of the conference and the anticipated total costs
6. Proposed conference venue
7. Grant budget:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Costs | | 2024 | 2025 | Total |
| 1. Direct costs of grant implementation: | |  |  |  |
| a) | Costs of purchasing materials |  |  |  |
| b) | Costs of external services |  |  |  |
| c) | ….. |  |  |  |
| d) | ….. |  |  |  |
| 1. Indirect costs (15% of direct costs) | |  |  |  |
| 1. Total costs of funding under the IDUB programme (items 1 + 2) | |  |  |  |

1. Justification with details of planned direct costs

Applicant

Dean of Faculty

Bursar’s representative

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